# **BOARD OF COUNTY COMMISSIONER'S**

## MINUTES

#### **SEPTEMBER 30, 2013**

Commissioner Rod Cleveland led Prayer and the Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 30th day of September 2013 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman Darry Stacy, Vice Chairman Rod Cleveland, Member Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Melinda Duke, Keri Lyles, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Andy Rieger, Wanda Danley, Kimberly Frank, Christine Cartmell, Amanda James, Stewart Mayfield, Kristy Steward, Dustin Caram, Cal Brannon, Trent Bourland and Linda Atkins.

After the reading of the minutes of the meeting of September 23, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

#### A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, that the bids for BID# - SHE-1629 – One (1) Year Non-Encumbered Contract to provide an Inmate Telephone System for the Cleveland County Sheriff's Office be accepted and that the awarding and/or rejecting of the bids be tabled until a later date. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to two (2) years on an annual basis.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

					List of I	ndividual Bidd	lers	-			-
	?		Enviro	Century oments ac.	CTC Company Inc City Tele Coin Company, Inc.	Lattice Incorporated	Global Tel Link	NCIC Inmate Phone Service	Telmate LLC	Securus Technologies, Inc.	
BID: <b>#SHE-1629</b>											
DEPT: SHERIFF'S OFFICE											
DATE OPENED: 9-30-13	1			2	3	4	5	6	7	8	
List of Individual Items	1			4	3	4	5	0	1	0	Awarded To:
One (1) Year Non-Encumbered Contract											Tabled on 9-30-1
to provide Inmate Telephone Service for the											Tubicu oli 5 00 1
Cleveland County Sheriff's Office.											
eleveland county bitchin's onice.											
This agreement shall be in effect for											
one (1) year, commencing from the bid											
award date through and including 12											
months, with the option to re-new up to two											
(2) years on an annual basis.											
Bid Price is percentage (%) of											
commission that will be paid to the											
Cleveland County Sheriff's Office.											
Percentage % of Commission:	NO BII	)	NO	BID	68%	67%	75.1%	71%	54%	77% (1st), 78%	
	-				0876	07.70	73.170	/ 1 /0	3470	(2nd), 79% (3rd)	
Start Date:					Pursuant to		upon renewal of	Bid Award Date		October 7, 2013	
Completion Date:					Notice of Award		contract upon end of	Term of Contract			
• • • • • • • • • • • • • • • • • • • •					Pursuant to Start		contract	with the option to re- new		December 6, 2013	
								new			
Vendor's Exceptions/Statement:					We do not offer	Lattice has NO				Securus does not	
					facility-based	exceptions to any	GTL has no			take exception to	
					prepayments	parts of the	exceptions to this			any requirement	
					other than	Cleveland County	proposal			of this Invitation	
					through kiosk.	RFP.				to Bid	
Contact Information:											
Contact Person:					Steve Juneau	Dave McEvilly	Brian Galke	William L. Pope	Christopher Ditto	Robert E. Pickens	
Title:					VP-Operations	Account Executive	Account Executive	President	Vice President	Chief Operating Officer	
Address:					4501 Marlena Street	1401 Rosson Road	6612 East 75th Street, Suite 450	606 East Margrill	655 Montgomery Street, Ste 1800	14651 Dallas	
					Bossier City, LA 71111	Little Elm, TX 75068	Indianapolis, IN	Longview, TX 75601	San Francisco, CA	Parkway, Suite 600 Dallas, TX 75254	
Telephone Number:						014 540 465	46250	903-757-4455 ext.	94111		
-					318-629-0760	214-543-1631	817-689-4274	1001	415-562-5877	972-277-0300	
Fax Number:					318-746-1214	des souille QL vi	800-941-1062	903-757-4899	415-520-0343	972-277-0514	
Email:					steve@citytelecoin.c om	dmcevilly@lattice inc.com	brian.galke@gtl.n et	bill.pope@ncic.c	proposals@telma te.com	Bpickens@secur ustech.net	
	1				000	INC.COM	el	om	le.com	i ustech.net	1

The bids, each accompanied by properly executed non-collusion forms, are as follows:

## **B.** Old Business:

- Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, that the bids for BID# COM-1626 Provide Website Design Services to redesign and incorporate the County's websites into a Content Management System, be tabled until a later date. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.
- Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to award the low bid of JPL Construction LLC, in the amount of \$15,900.00, for BID# COM2-1630 Purchase and Installation of Electrical in the new 100 X 70 Ft. Building at the District #2 Warehouse. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.
- Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Rod Cleveland, to award as per bid summary to low bidder for BID# HWY-1631 Four-Month (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from October 10, 2013 through February 9, 2014. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.

## C. Items of Business:

- Darry Stacy moved, seconded by Rod Cleveland, to approve the Agreement between the Cleveland County Health Department and the Public Health Accreditation Board (PHAB). The purpose of this agreement is for the national accreditation of the Cleveland County Health Department by PHAB. The process takes 5 years and costs a total of \$31,802.00. The payments are broken down between 5 years with the first payment being \$7,950.00 and payments 2 through 5 being \$5,963.00. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.
- 2. Rod Cleveland moved, seconded by Darry Stacy, to approve the Agreement between the Board of County Commissioners on behalf of the Cleveland County Sheriff's Department and the City of Noble and The City of Moore to provide for the incarceration of City prisoners in the Cleveland County Jail Facility at a cost of \$48.00 per day per incarcerated person for the period September 1, 2013 through June 30, 2014. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.
- Darry Stacy moved, seconded by Rod Cleveland, to approve the Agreement between OSU Extension Office and Rod's Pest Control to provide pest control at 601 E. Robinson, Norman, OK at a rate of \$55.00 per month for the period October 1, 2013 through June 30, 2014. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

- 4. Rod Cleveland moved, seconded by Darry Stacy, to approve the Agreement between the Cleveland County OSU Extension Office and AT&T to provide service of five (5) local business lines at the rate of \$25.95 per month from September 19, 2013 through September 19, 2014.
  The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.
- Darry Stacy moved, seconded by Rod Cleveland, to approve the Resolution for Disposing of Equipment #L218.196 Monitor HP from the Court Clerk/Judge's Office. This item is to be declared surplus and traded. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.
- 6. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the Resolution proclaiming October 2013 as Domestic Violence Awareness Month in Cleveland County. Dustin Caram discussed the many ways to raise awareness and show support during the month of October 2013 for Cleveland County. On October 4, the campaign calls upon residents to wear purple on Friday, October 4, in taking a stand against violence and showing support for its many victims and their families, and includes a domestic violence awareness booth at the 2<sup>nd</sup> Friday Art Walk on October 11, 2013. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried.
- 7. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #2:		
14-2007 T2A	Arrow-Magnolia	\$ 1,700.00
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District #3:		
14-1962 T2A	Interstate Batteries	\$ 1,000.00
14-1967 T2A	Alfred and Coy Keesee	\$ 1,000.00
14-2011 T2A	T&W Tire	\$ 1,500.00
14-2012 T2A	Warren Cat	\$ 2,500.00
<b>Building Maint:</b>		
14-1941 SM2	Paradise Equipment	\$ 1,000.00
Health Dept:		
14-1955 MD2	Facility Care Inc.	\$ 35,110.00
14-1956 MD1C	Glenda Lee	\$ 50.00
<b>OSU Extension:</b>		
14-1957 E2	Mark Belden	\$ 400.00

Sheriff's Dept:

14-1916 B2A	Danny Jester	\$	500.00
14-1965 B2A	Automatic Fire Control	\$	500.00
14-1974 CCJC2	Copelin's Officer Center	\$	800.00
14-1976 B2A	Reynolds Ford	\$	500.00
14-1977 CFBRE1A	Lisa Marie Lewis	\$	2,000.00
14-1978 CFBRE1A	Jennifer Lynn Smothers	\$	3,000.00
14-1979 CFBRE1A	Elizabeth P Jones	\$	3,500.00
14-2010 B2A	Extreme Auto Options	\$	600.00
14-1977 CFBRE1A 14-1978 CFBRE1A 14-1979 CFBRE1A	Lisa Marie Lewis Jennifer Lynn Smothers Elizabeth P Jones	\$ \$ \$	2,000.00 3,000.00 3,500.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

8. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 12/13 <u>General:</u> 13-3770-F1C FY 13/14 <u>General:</u> 14-0069-CCJC2			
Highway: 14-0161-T2A 14-0834-T2A Sheriff Commissary:	14-0167-T2A 14-0949-T2A	14-0170-T2A 14-1094-T2A	14-0238-T2A 14-1304-T2A
14-1167-CFBC2			

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

9. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

## FY 13/14

a.	General Fund	\$ 79,699.95
b.	Highway Fund	\$ 57,685.66
c.	Health Fund	\$ 8,500.26
d.	Sheriff Commissary Fund	\$ 4,228.34
e.	Sheriff Revolving Fund	\$ 2,801.80
f.	Local Emergency Planning Fund	\$ 500.00

## FY 12/13

**a.** General Fund \$ 250.00 The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried. D. There was no New Business to come before the Board.

#### E. Commissioner's Discussions regarding County Business:

Commissioner Rod Cleveland said that Stephen Willoughby is division 9-1-1- Director for the Association of Central Oklahoma Governments, which is the agency that administers the regional emergency communication system. He said that it is vital to have correct information to ensure citizen safety when dialing 9-1-1 by reaffirming the accuracy of addresses and street names and asked Commissioners Rusty Sullivan and Darry Stacy to take a look at the 9-1-1 guidelines.

Commissioners Rod Cleveland and Darry Stacy commented about the event last Thursday, September 26, 2013, that Cleveland County hosted in which Governor Mary Fallin was guest speaker. She addressed the CNG initiative use for vehicles for Counties. Rod Cleveland said that the news is getting out to other States about the positive effects of this initiative.

- F. There were no **Comments** from the **Public**.
- **G.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:28 pm. The motion was seconded by Rod Cleveland. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

(Clerk's Note: Agenda was posted on September 21, 2013 at 7:33 am.)